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Subject: HQDA EXORD 018-12 ISO THE TOTAL ARMY SPONSORSHIP PROGRAM (TASP)

Originator: OPS AND CONTINGENCY PLANS G3 DAMO ODO(MC)

DTG: 030426Z Nov 11 **Precedence:** PRIORITY **DAC:** General

To: FORSCOM CG(MC), CG TRADOC(SC), COMUSARCENT KU SSO CAMP DOHA KU, 5 ARMY NORTH AOC(SC), USAREUR CG(MC), USARSO CMD GRP(SC), MEDCOM CDR(SC), HQ IMCOM(SC), USARPAC CG(MC), UNITED STATES ARMY AFRICA(MC), CG FP(SC), ASC HQ(SC), ARCYBER CDR(SC), ATEC HQ(SC), SMDC ARSTRAT CG(SC), CDRINSCOM(MC), AMC TCC(SC), MSG CEN HQ USACE(SC), NETCOM COMMANDANT GROUP(SC), CID001 HQ BELVOIR(SC), CMD GRP FT BRAGG NC(SC), EIGHTH ARMY CMD GP(SC), SDDC HQ OPS MSG CNTR SCOTT AFB(SC), CSA(SC), CDR MDW FT MCNAIR DC(SC), SEC ARMY(SC), AASA(SC), USMADA WEST POINT NY, ARMY AUDITOR GENERAL(SC), ASA(ALT)(SC), ASA(MRA)(SC), CIO G6(SC), INSPECTOR GENERAL(SC), ADMIN SACO(SC), DCS G1(SC), OPERATIONS AND PLANS(SC), DCS G4(SC), INTERNATIONAL AND OPERATIONAL LAW(SC), OPMG - OPERATIONS DIVISION (MC)

Cc: DIR OPS READINESS AND MOB G3 DAMO OD(MC), OPS AND CONTINGENCY PLANS G3 DAMO ODO(MC)

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(U) REFERENCES.

REF/A/AR 600-8-8, THE TOTAL ARMY SPONSORSHIP PROGRAM//

REF/B/AR 600-8-101, PERSONNEL PROCESSING (IN-, OUT-, SOLDIER READINESS, MOBILIZATION AND DEPLOYMENT PROCESSING) //

REF/C/AR 608-1, ARMY COMMUNITY SERVICE CENTER//

REF/D/AR 1-201, ARMY INSPECTION POLICY//

REF/E/NOV 2006/HQDA, INFORMATION PAPER, THE ARMY FAMILY ACTION PLAN (AFAP) ISSUE 609, TOTAL ARMY SPONSORSHIP PROGRAM//

REF/F/ARMY HEALTH PROMOTION RISK REDUCTION SUICIDE PREVENTION REPORT 2010.

NARR/(U) THIS ORDER IS EFFECTIVE UPON RECEIPT. THE ARMY IS IN TRANSITION THUS CREATING AN ADDED STRAIN ON PERSONNEL AND COMMANDS. THE TASP PROVIDES TRAINED AND AVAILABLE SPONSORS EQUIPPED WITH THE INFORMATION AND REFERRAL RESOURCES NEEDED DURING TIMES OF TRANSITION. SUCCESS OF THE SPONSORSHIP PROGRAM IS CONTINGENT UPON THE LEVEL OF INVOLVEMENT BY COMMANDERS AND OTHER LEADERS. THE ARMY RECOGNIZES THAT THE SPONSORSHIP PROGRAM, WHEN EFFECTIVELY EXECUTED, SUPPORTS READINESS BY MITIGATING STRESS WHILE ENHANCING UNIT COHESION, RESILIENCE AND ESPIRIT DE CORPS. PUBLICATION OF THIS EXORD DOES NOT GIVE AUTHORITY TO INCREASE GENERATING FORCE REQUIREMENTS OR AUTHORIZATIONS. SPONSORSHIP INTEGRATION FUNCTIONS WILL BE PERFORMED USING EXISTING MANPOWER RESOURCES.//

1. (U) SITUATION.

1.A. ARMY FAMILY ACTION PLAN (AFAP) ISSUE 609 STATES THAT THE ARMY SPONSORSHIP PROGRAM IS NOT EFFECTIVELY IMPLEMENTED, UTILIZED, MONITORED, OR INSPECTED ARMY-WIDE.

1.B. THIS EXORD AND AR 600-8-8 DIRECT THE TASP (ACTIVE ARMY, CIVILIAN EMPLOYEES, AND RESERVE COMPONENTS). THEY PROVIDE PRINCIPLES OF SUPPORT, STANDARDS OF SERVICE, POLICIES, FUNCTIONS, AND TASKS GOVERNING THE PROGRAM TO HELP COMMANDERS EXERCISE THEIR BASIC RESPONSIBILITIES TO ASSIST SOLDIERS, CIVILIAN EMPLOYEES, AND FAMILIES IN SUCCESSFULLY RELOCATING IN AND OUT OF THEIR COMMANDS.

1.C. SINCE 2004, THE ARMY CONTINUES TO EXPERIENCE AN UNUSUALLY HIGH NUMBER OF SOLDIERS, FAMILY MEMBERS, AND CIVILIAN EMPLOYEES TRANSITIONING DUE TO BASE REALIGNMENT AND ARMY TRANSFORMATION. AT A MINIMUM, THE ARMY ANTICIPATES MORE THAN 767,000 SOLDIERS, FAMILY MEMBERS, AND CIVILIAN EMPLOYEES WILL MOVE BETWEEN FY11- FY13, WHICH CREATES ADDED STRAIN ON PERSONNEL AS WELL AS THE COMMANDS.

1.D. THE TASP IS A COMMANDER'S PROGRAM. THE COMMANDER IS RESPONSIBLE FOR ITS IMPLEMENTATION, LEADERSHIP INVOLVEMENT, AND ITS SUCCESS. WHEN EFFECTIVELY EXECUTED, TASP ENHANCES RESILIENCE AMONG THE WORKFORCE AND FAMILY

MEMBERS. THIS PROGRAM IS CRITICAL TO SOLDIERS, FAMILY MEMBERS AND CIVILIAN EMPLOYEES SO THEY RECEIVE THE SERVICES NEEDED TO TRANSITION SUCCESSFULLY IN AND OUT OF COMMANDS.

1.E. SPONSORS REPRESENT THE FIRST IMPRESSION OF AN ORGANIZATION FOR NEWLY ASSIGNED AND INCOMING SOLDIERS AND CIVILIAN EMPLOYEES. COMMANDERS WILL SELECT INDIVIDUALS WHO REPRESENT THE GAINING UNIT OR ACTIVITY IN A POSITIVE MANNER. A COMMANDER WILL PROVIDE ADVANCED ARRIVAL AND/OR REACTIONARY SPONSORSHIP. REACTIONARY SPONSORSHIP IS THE LEAST PREFERRED, SINCE IT DOES NOT PROVIDE SUFFICIENT LEAD TIME FOR THE SPONSORS TO DISCERN THE NEEDS OF THE NEWCOMER AND GATHER APPROPRIATE RESOURCES IN A TIMELY MANNER. COMMANDERS WILL USE REACTIONARY SPONSORSHIP ONLY IN EXTREME CASES; WHEN NEWCOMERS ARE DIVERTED OR THE TIME BETWEEN THE ASSIGNMENT AND REPORTING DATE IS TOO SHORT TO PROVIDE A SPONSOR BEFORE ARRIVAL TO THE GAINING ORGANIZATION.

1.F. AUTOMATED PERSONNEL SYSTEMS SUCH AS THE ENLISTED DISTRIBUTION AND ASSIGNMENT SYSTEM (EDAS) FOR ENLISTED SOLDIERS AND TOTAL OFFICER PROFESSIONAL MANAGEMENT INFORMATION SYSTEM (TOPMIS II) FOR OFFICERS PROVIDE THE CAPABILITY TO EXECUTE INTERNAL STRENGTH MANAGEMENT FUNCTIONS. USING EDAS AND TOPMIS, BRIGADES CAN IDENTIFY INBOUND PERSONNEL WELL IN ADVANCE OF THE INSTALLATION REASSIGNMENT PROCESS. DOING SO ENABLES THE BRIGADE TO DEVELOP INBOUND SOLDIER GAINS ROSTERS THAT CAN BE USED BY THE BRIGADE'S SUBORDINATE UNITS TO IDENTIFY AND ASSIGN A SPONSOR WELL BEFORE THE SOLDIER CHANGES DUTY STATIONS. THIS CAPABILITY, COUPLED WITH SOUND SPONSORSHIP STANDARD OPERATING PROCEDURES (SOPS) AND STRONG LEADER EMPHASIS, ENABLES THE UNIT TO BE PROACTIVE, VERSUS REACTIVE, IN THE SPONSORSHIP PROCESS. THE INSTALLATION MPD WILL PROVIDE NON-PSDR S-1S IN-BOUND (GAINS) TO RESPECTIVE UNITS/ORGANIZATIONS IN ORDER FOR THESE UNITS TO DESIGNATE A SPONSOR.

2. (U) MISSION. THE ARMY WILL IMPLEMENT THE CHANGES OUTLINED IN THIS ORDER AND IMPROVE THE TASP TO ENSURE THAT SOLDIERS, CIVILIANS, AND FAMILY MEMBERS HAVE EFFECTIVE SPONSORS WHO FACILITATE NEW ARRIVALS AND REASSIGNMENTS. EFFECTIVE IMMEDIATELY, ALL ARMY COMMANDS (ACOMS), ARMY SERVICE COMPONENT COMMANDS (ASCCS), AND DIRECT REPORTING UNITS (DRUS) WILL COMPLY WITH THIS EXORD AND AR 600-8-8, TO REDUCE STRESS AND ENHANCE RESILIENCY AMONG THE WORKFORCE AND FAMILY MEMBERS.

3. (U) EXECUTION.

3.A. INTENT. IMCOM WILL LEAD THE EFFORT TO IMPROVE AND ENHANCE TASP BY DESIGNATING STAFF AT GARRISONS TO PERFORM INTEGRATION FUNCTIONS TO FACILITATE A DELIBERATE LINKAGE AMONG LOSING AND GAINING UNITS TO ENSURE TOTAL ACCOUNTABILITY AND A WARM HAND-OFF TO THE NEW DUTY STATION. COMMANDERS AT ALL LEVELS WILL MAKE SPONSORSHIP A PRIORITY WITHIN THEIR RESPECTIVE ORGANIZATION.

3.B. CONCEPT OF OPERATIONS. TO HELP REDUCE STRESS AMONG OUR FORCE, COMMANDERS MUST EXECUTE THE SPONSORSHIP PROGRAM IAW AR 600-8-8 AND THIS EXORD TO THE FULLEST EXTENT POSSIBLE AND MAKE IT MANDATORY FOR SOLDIERS IN THE RANK OF PRIVATE (E-1) THRU COLONEL (O-6) (WITH EMPHASIS ON INITIAL ENTRY (IE) AND WITH EMPHASIS GIVEN TO ADVANCED INDIVIDUAL TRAINING (AIT) SOLDIERS GOING TO THEIR FIRST UNIT OF ASSIGNMENT), AND FOR CIVILIANS IN GRADES GS-15 AND BELOW TO BE ASSIGNED A SPONSOR. FAMILY MEMBERS WHO TRANSITION WITHOUT THEIR SPONSOR (E.G., DEPLOYMENTS, EXTENDED TRAINING, ETC.) WILL ALSO BE OFFERED SPONSORSHIP. IN ADDITION, THE SPONSORSHIP PROGRAM COUNSELING AND INFORMATION SHEET, DA FORM 5434 (REVISED), WILL BE USED IN IMPLEMENTING TASP.

3.C. TASKS TO ARMY STAFF AND SUBORDINATE UNITS.

3.C(1) DEPUTY CHIEF OF STAFF, G-1. DIRECT THE CIVILIAN HUMAN RESOURCE AGENCY (CHRA) TO REMIND ALL HR PERSONNEL IN THE CIVILIAN PERSONNEL ADVISORY CENTERS (CPACS) OF THEIR ROLES AND RESPONSIBILITIES IN THE SPONSORSHIP PROCESS.

3.C(2) PRINCIPAL OFFICIALS. PRINCIPAL OFFICIALS WILL ENSURE NEWLY ASSIGNED CIVILIAN (GS-15 AND BELOW) AND MILITARY PERSONNEL (O-6 AND BELOW) WILL BE ASSIGNED A SPONSOR.

3.C(3) ASSISTANT CHIEF OF STAFF, INSTALLATION MANAGEMENT (ACSIM). INCORPORATE THESE ADDITIONAL REQUIREMENTS, UNLESS OFFICIALLY MODIFIED IN FUTURE REVISIONS OF THE TASP REGULATION.

3.C(4) U.S. ARMY FORCES COMMAND (FORSCOM). ESTABLISH INTERNAL PROCESSES (POLICY AND/OR STANDARD OPERATING PROCEDURE (SOP)) FOR MANAGING AND INSPECTING THE TASP. IN ADDITION, DESIGNATE A SPONSORSHIP PROGRAM MANAGER IN WRITING TO EXECUTE, SUPERVISE, AND EVALUATE THE PROGRAM.

3.C(5) U.S. ARMY MATERIEL COMMAND (AMC). ESTABLISH INTERNAL PROCESSES (POLICY AND/OR SOP) FOR MANAGING AND INSPECTING THE TASP. IN ADDITION, DESIGNATE A SPONSORSHIP PROGRAM MANAGER IN WRITING TO EXECUTE, SUPERVISE, AND EVALUATE THE PROGRAM.

3.C(6) U.S. ARMY TRAINING AND DOCTRINE COMMAND (TRADOC). ESTABLISH INTERNAL PROCESSES (POLICY AND/OR SOP) FOR MANAGING AND INSPECTING THE TASP. IN ADDITION, DESIGNATE A SPONSORSHIP PROGRAM MANAGER IN WRITING TO EXECUTE, SUPERVISE, AND EVALUATE THE PROGRAM.

3.C(7) U. S. ARMY RESERVE COMMAND (USARC). ESTABLISH INTERNAL PROCESSES (POLICY AND/OR SOP) FOR MANAGING AND INSPECTING THE TASP. IN ADDITION, DESIGNATE A SPONSORSHIP PROGRAM MANAGER IN WRITING TO EXECUTE, SUPERVISE, AND EVALUATE THE PROGRAM TO SUPPORT THE ELIGIBLE SOLDIERS AND ACTIVE DUTY (AD) SOLDIERS, E.G., ACTIVE GUARD/RESERVES (AGRS) OR AD SOLDIERS ASSIGNED TO U.S. ARMY RESERVE COMMAND (USARC)/ARMY RESERVE (AR).

3.C(8) DIRECTOR, ARMY NATIONAL GUARD (ARNG). ESTABLISH INTERNAL PROCESSES (POLICY AND/OR SOP) FOR MANAGING AND INSPECTING THE TASP. IN ADDITION, DESIGNATE A SPONSORSHIP PROGRAM MANAGER IN WRITING TO EXECUTE, SUPERVISE, AND EVALUATE THE PROGRAM.

3.C(9) ARMY SERVICE COMPONENT COMMANDS (ASCCS), AND DIRECT REPORTING UNITS (DRUS). ESTABLISH INTERNAL PROCESSES (POLICY AND/OR SOP) FOR MANAGING AND INSPECTING THE TASP. IN ADDITION, DESIGNATE A SPONSORSHIP PROGRAM MANAGER IN WRITING TO EXECUTE, SUPERVISE, AND EVALUATE THE PROGRAM.

3.C(10) U.S. ARMY INSTALLATION MANAGEMENT COMMAND (IMCOM). IMCOM IS THE OPERATIONAL LEAD AND THE SUPPORT COMMAND AND WILL:

3.C(10)(A) DESIGNATE A SPONSORSHIP PROGRAM MANAGER IN WRITING TO EXECUTE, SUPERVISE, AND EVALUATE THE PROGRAM; AND OVERSEE STAFF DESIGNATED TO PERFORM INTEGRATION FUNCTIONS.

3.C(10)(B) IMCOM-HR WILL DESIGNATE PERSONNEL IN WRITING AND DEVELOP SOPS TO ACCOMPLISH THE ADDITIONAL REQUIREMENT.

3.C(10) C DEVELOP A STRATCOM AND MARKETING PLAN TO SUPPORT THE EXECUTION OF THIS EXORD AND THE TASP.

3.C(10)(D) THE IMCOM SPONSORSHIP PROGRAM MANAGER WILL COORDINATE WITH THE HR-MPD AND THE IMCOM ARMY COMMUNITY SERVICE (ACS) FAMILY PROGRAMS' DIRECTOR TO LINK SPONSORSHIP WITH ACS TRANSFORMATION AND REVIEW PROGRAMS AND SYSTEMS THAT SUPPORT IN/OUT PROCESSING TO BUILD EFFICIENCIES NEEDED TO FULLY IMPLEMENT TASP. THE IMCOM SPONSORSHIP PROGRAM MANAGER WILL DEVELOP A PROCESS TO TRACK GARRISON SPONSORSHIP METRICS AND INPUT DATA INTO STRATEGIC MANAGEMENT SYSTEM (SMS), THE AUTOMATED TOOL USED TO COLLECT AND REPORT STATUS OF IMCOM CAMPAIGN PLAN METRICS AND REPORT THE METRICS TO THE APPROPRIATE G-1 HEADQUARTERS. IN ADDITION, THE IMCOM SPONSORSHIP PROGRAM MANAGER AND THE OACSIM WEB TEAM WILL ADD THE LINK TO THE DOD E-SPONSORSHIP APPLICATION AND TRAINING (E-SAT) ON THE IMCOM AND OACSIM AKO WEB SITES.

3.C(10)(E) THE IMCOM ACS FAMILY PROGRAMS' DIRECTOR WILL COORDINATE WITH THE REGIONAL ACS DIRECTORS WHO WILL COORDINATE WITH THE REGIONAL SPONSORSHIP POINT OF CONTACT (POC) TO ENSURE GARRISONS CONDUCT A THOROUGH REVIEW OF SPONSORSHIP TRAINING AND THE YOUTH SPONSORSHIP PROGRAM. THE IMCOM FAMILY PROGRAMS' DIRECTOR WILL ENSURE THAT E-SATS IS PROMOTED THROUGH AWARENESS AND

DEVELOP A PROCESS TO TRACK THE NUMBER OF SPONSORS RECEIVING TRAINING THROUGH E-SATS AND BY ACS STAFF. THE RESULTS OF THE REVIEW AND A ROLL UP OF SPONSORSHIP TRAINING DATA WILL BE FORWARDED THROUGH THE REGIONS TO THE IMCOM SPONSORSHIP PROGRAM MANAGER TO BE ANALYZED AND INCORPORATED INTO THE ANNUAL IMCOM SPONSORSHIP REPORT. IN ADDITION, THE IMCOM FAMILY PROGRAMS' DIRECTOR WILL ENSURE THAT COMMANDERS ARE AWARE OF PERSONNEL WHO COMPLETED SPONSORSHIP TRAINING BY ACS STAFF AND THROUGH E-SATS ON A QUARTERLY BASIS.

3.D. COORDINATING INSTRUCTIONS.

3.D(1) SENIOR COMMANDERS ARE REQUIRED TO DESIGNATE A SPONSORSHIP COORDINATOR IN WRITING TO IMPLEMENT TASP. THIS COORDINATOR IS RESPONSIBLE FOR ENSURING THE INFORMATION REQUIRED BY THIS EXORD AND REF A IS PROVIDED TO THE IMCOM STAFF DESIGNATED TO EXECUTE INTEGRATION FUNCTIONS AT THE GARRISON LEVEL.

3.D(2) COMMANDERS WILL APPOINT A SPONSORSHIP COORDINATOR IN WRITING, ASSIGN A SAME GENDER SPONSOR FOR FIRST TERM SOLDIERS TO THE EXTENT POSSIBLE, AND ENSURE FIRST TERM SOLDIERS ARE FULLY BRIEFED REGARDING THE TASP.

3.D(3) COMMANDERS WILL ENSURE THAT A TRAINED SPONSORSHIP POOL EXISTS AT THE UNIT AND INSTALLATION LEVEL, WHICH CONSISTS OF ALL CATEGORIES OF SOLDIERS AND CIVILIANS, TO RESPOND TO PROGRAMMED AND UNPROGRAMMED ARRIVALS. INSTALLATION ACS CENTER STAFF WILL PROVIDE SPONSORSHIP TRAINING, COUNSELING, WELCOME PACKETS, AND PRE-MOVE DESTINATION INFORMATION TO REQUESTING COMMANDERS. THE ACS CENTER STAFF WILL ENSURE PERSONNEL ARRIVING WITHOUT A SPONSOR RECEIVE RELOCATION INFORMATION.

3.D(4) COMMANDERS WILL CONDUCT AN ANNUAL INSPECTION OF THE TASP AS PART OF THE UNIT COMMAND INSPECTION PROGRAM (CIP) AND UTILIZE REF A, APPENDIX B (CHECKLIST), AND DA FORMS 7274 (SPONSORSHIP PROGRAM SURVEY) AND 5434 (REVISED) TO COLLECT SPONSORSHIP INFORMATION. IN ADDITION, SOLDIERS AND CIVILIAN EMPLOYEES WILL COMPLETE DA FORM 7274 (SURVEY) AS PART OF THEIR IN-PROCESSING AT THE GAINING COMMAND AND TURN IN THEIR SURVEY TO THE STAFF DESIGNATED TO PERFORM SPONSORSHIP INTEGRATION FUNCTIONS AT INSTALLATION LEVEL.

3.D(5) GARRISON COMMANDERS PROVIDE PROGRAM OVERSIGHT BY INCORPORATING SPONSORSHIP INTO KEY GARRISON MEASURES AND THE INSTALLATION STATUS REPORTS. PROGRAM EVALUATION AND EFFECTIVENESS WILL BE TRACKED USING INTERACTIVE CUSTOMER EVALUATION (ICE) AND CUSTOMER MANAGEMENT SERVICES.

3.D(6) GARRISON COMMANDERS ARE REQUIRED TO ESTABLISH AND PUBLISH A TOLL FREE 800 TELEPHONE NUMBER OR A LINK ON THE LOCAL INSTALLATION WEBPAGE THAT LINKS NEWCOMERS WITH ISSUES/CONCERNS REGARDING SPONSORSHIP DIRECTLY TO THE GARRISON'S DHR SPONSORSHIP PROGRAM POC. THE PURPOSE IS FOR INCOMING SOLDIERS AND THEIR FAMILIES TO OBTAIN INFORMATION AND ASSISTANCE WITH SPONSORSHIP QUESTIONS, ISSUES, OR CONCERNS REGARDING THE GAINING UNIT AND/OR THE APPROPRIATE GARRISON/INSTALLATION SUPPORT ACTIVITY.

3.D(7) GARRISON COMMANDERS WILL ENSURE LOCAL CPACS IMPLEMENT INTERNAL SYSTEMS TO FACILITATE IDENTIFICATION AND ASSIGNMENT OF SPONSORS FOR CIVILIAN PERSONNEL.

3.D(8) COMMANDERS OF ACOMS, ASCCS, AND DRUS, AND THE USARC, AND ARNG SPONSORSHIP MANAGER WILL SUBMIT AN ANNUAL REPORT SUMMARIZING SPONSORSHIP ISSUES, TRENDS, AND RECOMMENDATIONS FOR PROGRAM IMPROVEMENTS TO THE SPONSORSHIP PROGRAM MANAGER AT IMCOM G-1 WITHIN 30 DAYS AFTER THE END OF THE FISCAL YEAR. THE ANNUAL REPORT SHALL INCLUDE AT A MINIMUM THE RESULTS OF THE SPONSORSHIP INSPECTION USING REF A, APPENDIX B (CHECKLIST), AND DA FORMS 7274 (SPONSORSHIP PROGRAM SURVEY). IN ADDITION, THE REPORT WILL INCLUDE THE TOTAL NUMBER OF SOLDIERS AND CIVILIANS ASSIGNED TO THE COMMAND, AND THE PERCENTAGE OF THOSE ASSIGNED WHO RECEIVED A SPONSOR. IN ADDITION THE REPORT WILL DOCUMENT THE PERCENTAGE OF SOLDIERS AND CIVILIANS WHO RECEIVED SPONSORSHIP PRIOR TO THEIR ARRIVAL TO THE INSTALLATION AND THOSE WHO RECEIVED REACTIONARY SPONSORSHIP.

3.D(9) IMMEDIATELY UPON THE RELEASE OF THIS EXORD, THE IMCOM G-1 SPONSORSHIP

PROGRAM MANAGER WILL CONDUCT QUARTERLY REVIEWS OF THE TASP FOR THE FIRST YEAR TO DETERMINE IF THE PROGRAM REQUIRES AN AMENDMENT OR ADJUSTMENT. THE IMCOM SPONSORSHIP PROGRAM MANAGER WILL SUBMIT A QUARTERLY REPORT TO THE ACSIM WITHIN 30 DAYS AFTER THE END OF EACH QUARTER. IN ADDITION, THE IMCOM SPONSORSHIP PROGRAM MANAGER WILL GENERATE AN ANNUAL REPORT BASED ON THE REPORTS LISTED IN 3.D(8) WITH RECOMMENDATIONS FOR PROGRAM IMPROVEMENTS AND SUBMIT IT TO THE ACSIM WITHIN 90 DAYS AFTER THE END OF THE FISCAL YEAR.

4. (U) SUSTAINMENT. OMITTED.

5. (U) COMMAND AND SIGNAL.

5.A. COMMAND.

5.A(1) IMCOM IS THE SUPPORTED COMMAND.

5.A(2) G-1/HRC/CHRA, OCPA, OTJAG, OCCH, AND MEDCOM ARE SUPPORTING STAFF ELEMENTS AND COMMANDS.

5.B. SIGNAL: PRIMARY POCS:

5.B(1) OACSIM: RICH STAGLIANO, COMM: 703-571-8701 (DSN 332);
RICH.STAGLIANO@US.ARMY.MIL.

5.B(2) OACSIM: JACKIE RICHARDSON, COMM: 703-571-8699 (DSN 332);
JACKIE.RICHARDSON@US.ARMY.MIL.

5.B(3) ACKNOWLEDGE RECEIPT OF THIS ORDER TO THE POCS LISTED IN 5.B(1) AND (2).